

# <u>Federative Republic Of Brazil</u> <u>Embassy Of Brazil -Islamabad</u>

50 Attaturk Avenue – P.O. Box 1053 – G-6/3 – Islamabad, Pakistan TEL: +92(051) 2279690/91 FAX +92(051) 2823034 Email: brasembp@isb.compol.com

Tourist Visa Requirements:

- visa application form, dated and signed by applicant
- 2 passport size photographs
- copy of passport on A4-size paper (please do not cut down to size)
- Police Character Certificate, duly verified by the office of the Ministry of Foreign Affairs in the region
- letter of invitation from Brazil (not mandatory)
- confirmation of hotel booking (in case there is no letter of invitation)
- letter from current employer containing applicant's designation and salary
- bank statement of the past 6 months
- confirmed round-trip ticket

## 3. <u>Fees</u>

A processing fee of US\$25.00 (twenty-five US dollars) must be paid on presentation of application, in US cash. <u>Such fee is non-refundable</u>.

-Once approval of visa is received from the Ministry of External Relations in Brazil, applicant must pay the tourist visa fee of US\$20.00 (twenty US dollars).

### Note:

All visa applications are submitted to Brazil for approval and are analyzed one by one, <u>in the authorities' own time frame</u>. <u>Cases cannot be rushed</u>. Applicants are requested <u>not to call</u> either the Embassy or the Honorary Consulates about the status of any visa: when approval is given, the interested parties will be contacted directly and requested to present their passports.

### Business Visa Requirements:

(Citizens of the Islamic Republic of Pakistan intending to travel to Brazil for business must present)

- 3 passport size photographs
- A valid passport with expiration date not less than 6 months after the intended arrival date in Brazil
- A confirmed return ticket to Brazil.
- Letter from current employer stating position and expressly authorizing applicant to conduct business on his behalf. The same letter will state the specific purpose of visit, duration and city(ies) to be visited; and also confirm the employer will be responsible for expenses incurred by the applicant during his stay in Brazil;
- Copy of company's bank statement for the last 3 months, so as to comply with legal requirements that applicant possesses the financial means to undertake travel to Brazil;
- If self-employed, copy of recent Income Tax Returns and most recent Assessment Order.
- Letter, in original, from the Brazilian enterprise, written in Portuguese, addressed to the Brazilian Embassy in Islamabad, extending invitation for the proposed business trip to Brazil;
- Recent import / export contracts, invoices or shipping documents showing transactions with any firm in any country, to attest the applicant's activities in the field of foreign trade;
- Additional information and / or documents may be requested, when / if necessary.
- Two sets of all documents i.e. copy of passport, copy of bank statement, copy of all other documents that is required to be submitted along with visa application.

#### PROCESS OF VISA

• Once the above requirements have been met, applicant shall be subject to a personal interview, which is an integral part of the visa consideration process.

### FEES

- Upon approval of the visa application, there will be a fee of US\$60.00 (US Dollars Sixty only)
- If consultation is required with the Ministry of External Relations in Brazil, the applicant shall be informed of any related costs.
- Service charges Rs. 1000/-
- Processing Time: 7 Days
- Embassy's Submission & Delivery Days: Mon to Fri between 9 to 12.

#### Note:

Visa forms cannot be filled in advance. Personal appearance is required and when documents are thoroughly checked by the visa section, the visa application form is presented which has to be filled at the very moment by the applicant.