



Updated: 6-Nov-09

**CONSULATE GENERAL OF THE FEDERAL REPUBLIC OF GERMANY**

92-A/7, Block-V, Clifton, Karachi.

TEL: 021-5873782-3, 5870234 FAX: 021-5874009, 5821597

Website: [www.karachi.diplo.de](http://www.karachi.diplo.de)

**EMBASSY OF THE F. R. OF GERMANY**

Ramna 5, Diplomatic Enclave, Islamabad-44000.

TEL: 051-2279430 - 35, Visa: 051-2279441 FAX: Visa: 051-2278917 / 2279436

E-mail: [pregrem@isb.paknet.com.pk](mailto:pregrem@isb.paknet.com.pk)

Website: [www.islamabad.diplo.de](http://www.islamabad.diplo.de)

**Note: Please note that the Embassy have right to ask for additional / original documents and Embassy reserves the right to call for personal appearance.**

**Tourist Visa Requirements:**

- Two application forms, completed and signed by applicant (including statement and undertaking)
- Working and leave certificate
- 3 recent passport size photographs (white background-non glossy paper)
- Bank Statement of the last 3 months (Personal)
- Proof of income (salary certificate)
- AIG Insurance
- Proof of sufficient financial means for the planned stay (travellers cheques,cash,credit cards)
- Confirmed hotel reservation.
- Ticket/ Flight reservations (booking slip)
- Copy of CNIC
- Previous passport(s), if any
- Visa Fee: **60 €/= equivalent to RS 7500/=**
- Service charges Rs. 500/-
- Personal Appearance- Not required for a passenger who has traveled within last 2 years minimum 2 times.  
1<sup>st</sup> time readable passport holders personal appearance required at the time of delivery for signing.  
If are you applying in Islamabad, you are required to take an appointment. Also the application should be typed.

### **Business Visa Requirements:**

- Two application forms, completed and signed by applicant (including statement and undertaking)
- Covering letter from the company in Pakistan
- Working certificate stating applicants position and duration of employment
- Proof of income (salary certificates)
- SPONSORSHIP:
  - a. Official invitation from the German partner, stating duration and purpose of visit **(one copy of the invitation has to be send directly to the Consulate ex Germany)** as well
  - b. Proof of business activities with the company in Germany
- 3 recent passport size photographs (white background-non glossy paper)
- Bank Statement of the last 6 months (Personal & Company)
- Copies of NTN, Chamber's Certificate, Import Export License and Company Registration.
- AIG Insurance
- Proof of sufficient financial means for the planned stay (travellers cheques,cash,credit cards)
- Confirmed hotel reservation.
- Flight reservations
- Copy of CNIC
- Previous passport(s), if any
- Visa Fee: **60€/= equivalent to RS 7500/=**
- Service charges Rs. 500/-
- Personal Appearance- Not required for a passenger who has traveled within last 2 years minimum 2 times.  
1<sup>st</sup> time readable passport holders personal appearance required at the time of delivery for signing.  
If are you applying in Islamabad, you are required to take an appointment. Also the application should be typed.

**Processing time: 15 to 20 working days for the approval of visa from the immigration.**

### Transit Visa Requirements:

- Ticket
- Must have a valid onward visa of destination
- Visa fee -€ 60/- equivalent to RS 7400/=
- Service charges Rs. 500/-

<b>TRAVELPAK</b>		<b>AIG</b> PAKISTAN®	
<b>PREMIUM</b>			<b>Amount in PK</b>
<b>Period / Geographic coverage</b>	<b>Premium</b>	<b>Schengen</b>	<b>Economy</b>
One week	3,000	2,800	690
Two weeks	5,100	4,700	1,190
Three weeks	7,000	6,400	1,590
One month (30 days)	8,900	7,900	1,990
Every additional 30 days upto Max 180 days add	7,500*	6,400*	450*
Annual Multitrip	23,000	18,000	N/A
<b>Family Rate</b>			
One week	5,250	4,200	1,380
Two weeks	8,925	7,050	2,380
Three weeks	12,250	9,600	3,180
One month (30 days)	15,575	11,850	3,980

**Processing time: 4 to 5 working days.**

Office Timings: (Monday to Friday) from 08:30 a.m. to 11:00 a.m.

Delivery Timings: (Monday to Friday) from 12:00 p.m. to 01:00 p.m.

### REQUIRED INFORMATION FOR VISA PROCESSING:

1. Marital Status
2. Parents Name
3. Spouse's Name, Date of Birth & Place of Birth
4. Home Address & Telephone No.
5. Cellular No.
6. Monthly Income
7. Date of Joining Employer / Start of Business