



Up Date: 26-Jan-2010

## HIGH COMMISSION OF INDIA

G-5, Diplomatic Enclave, Islamabad.

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**Note: Please note that the Embassy have right to ask for additional / original documents and Embassy reserves the right to call for personal appearance.**

**Note: All visa application Forms will be fill on web starting on 26 Jan 2010**  
[www.india.org.pk/](http://www.india.org.pk/)

### Tourist Visa Requirements :

Indian High Commission has announced the visa drop box facility through 2 designated courier companies.

1- TCS

2- FEDEX.

- Covering letter –Any one of the following 3
  - 1- For Employees working in the Government, a letter from either the Head of the Department or copy of the clearance received from the Government of Pakistan/Provincial Government.
  - 2- For an employee in the private sector, a letter from the organization giving the details of designation, duration of service and address of the applicant
  - 3- For self-employed businessman, a copy of their Registration Certificate with the Government along with an English translation (if not in English)
- Affidavit from relative/host in India indicating willingness to bear responsibility of the visit. Address and telephone number of the host must be clearly indicated
- Documents such as electricity bill, telephone bill, ration card, Election I-card of the relative/host in India identifying clearly the address (any two)
- 4 recent passport size photographs (6 for double & 9 for multiple photographs are required-white/blue background non glossy paper)
- Copy of Nadra card along with English translation clearly indicating the address.
- Copy of the electricity bill/gas bill/landline telephone bill (Any two)
- At the time of submission copy of "B" form-Nadra-computerized is required(in case of accompanying children)
- **Personal appearance is required**
- Visa Fee TCS: Rs. 915/-
- Visa Fees FEDEX: Rs.722/-
- Service charges: Rs. 500/-
- 3 Visa application forms with an Original Signature. (1 additional photo copy & no correction permitted)
- **All pervious passports are required.(not necessary if the applicant has travelled on the present passport to India)**

### **Business Visa Requirements:**

- Covering letter of the firm
- Invitation letter from sponsor (1 copy should be faxed directly to the Embassy)
- Copy of Letter of Credit/correspondence with the company in India
- 3 recent passport size photographs (5 for double & 7 for multiple photographs are required-white/blue background non glossy paper)
- Bank Statement of the last 6 months.
- Copies of NTN, Chamber's Certificate, Import Export License and Company Registration, Recommendation of the Chamber of Commerce addressed to the "Indian High Commission Islamabad".
- Copy of Nadra card along with English translation clearly indicating the address.
- At the time of submission copy of "B" form-Nadra-computerized is required(in case of accompanying children)
- **Personal appearance is required**
- Visa Fee: Rs. 915/-
- Visa Fees FEDEX: Rs.722/-
- Service charges: Rs. 500/-
- 3 Visa application forms with an Original Signature. (1 additional photo copy & no correction permitted)
- **All pervious passports are required.(not necessary if the applicant has travelled on the present passport to India)**

### **Other then Pakistani nationals.**

- 2 visa application forms in original
- 2 passport size photographs
- 2 references in India with an Invitation
- Pakistan Origin Card (if available)
- Utility Bills copy.
- **Visa Fee for Tourist Visa will be conform from TCS-FedEx.**

**Processing time for Tourist Visa: 45 days (Appointment to be taken from TCS before submission)**

**Business Visa: 3 TO 4 working weeks**

Forms have to be printed on A5 paper.

FedEx/TCS Timings: Monday to Friday from 09:00 a.m. to 12:30 p.m.

TCS Timings: Monday to Saturday 09:00 a.m. to 03:00 p.m.

### **Note:**

**W.e.f. 15<sup>th</sup> Jan 2008, visa application forms which are hand written will not be accepted. Visa forms should be typed in capital letters. Additionally applicants are required to keep a recent passport size photograph (which was attached with the visa application form) with them while travelling to India. This photograph will be shown at the passport & immigration office in India.**

### **REQUIRED INFORMATION FOR VISA PROCESSING:**

1. Home Address & Telephone No.
2. Approximated Date of Migration from India to Pakistan (after 01<sup>st</sup> March 1947)
3. Address in India before Migration